**INSPECTION, TEST, VERIFICATION & STATUS REPORT**

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| **ITP Description:** | Fire Alarm and EWIS Installation | | | | **Revision** | |  | **SYMBOLS FOR OPERATION** |
| **ITP Number:** | GMF-ITPS-004 | | | | **Prepared By** | | Drew Brooks | A-APPROVAL / W-WITNESSED / T-TEST / C- CERTIFICATE / H-HELD / G-GENERAL / I-INSPECTED  GM Fire: Onsite Representative (GMR) Principle Contractor: (PC)  Consultant: (CS) Client: (CL) |
| **Trade:** | Fire Services | | | | **Signature** | |  |
| **Project Number:** |  | | | | **Approved By** | | James Pretty |
| **Project Name:** |  | | | | **Signature** | |  |
| **Project Address:** |  | | | | **Date** | |  |
| **Site Specific Details** | | | | | | | | |
| Frequency of inspection and testing: | | |  Level |  Area |  |  Other: |  |  |
| Building: |  | | | | | | | |
| Level: |  | | | | | | | |
| Area: |  | | | | | | | |
| **Hold Point Details** | | | | | | | | |
| Hold Point Required:  Yes | | |  No |  Other: |  |  |  |  |
| GM Sign Off | | Name: | | | | Signature: | | |
| PC Sign Off | | Name: | | | | Signature: | | |
| CS Sign Off | | Name: | | | | Signature: | | |

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| **ITEM** | **DESCRIPTION OF ACTIVITIES** | **ACCEPTANCE CRITERIA SPECIFIED** | **COMMISSIONNIG CODES AND REQUIRED DOCUEMNTATION** | **DRAWING REFERENCE NUMBER** | **QUALITY CONTROL** | **PERFORMED AND/OR WITNESSED BY:** | | | | **DATE** |
| **GM** | **PC** | **CS** | **CL** |
| 1 | CABLE TYPE & SIZE TO DESIGN CRITERIA | AS1670.1-2018 Have a  cross sectional area of no less than 0.75mm2  AS3000 | C5.4.0 Wiring   Pass | Drawing Number: | I |  |  |  |  |  |
| 2 | CABLE HEIGHTS & LOCATION ADEQUATE FOR FIT OFF | AS1670.1-2018: internal domestic and office situations where cabling is mounted on walls at heights above 1.5m  AS3000 | C5.2.5 Control Loops   * Pass   C5.4.0 Wiring   * Pass | Drawing Number: | I |  |  |  |  |  |
| 3 | CABLE FIXED TO SPECIFIED REQUIREMENTS | AS3000-2018: Where a  wiring system is not resting on a continuous surface it shall be supported by suitable means in accordance with Clause 3.3.9 | C5.2.5 Control Loops   * Pass   C5.4.0 Wiring   * Pass | Drawing Number: | I |  |  |  |  |  |

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| 4 | DETECTOR BASES FITTED OFF | AS1670, AS1668: Detectors that can be contaminated by construction works should not be fitted unless suitably protected until the construction works are completed. | N/A |  | I |  |  |  |  |  |
| 5 | DETECTOR HEADS INSTALLED & TYPE CHECKED | Detector type to appropriate location.  Installed to Latest RCP | C5.6.0 Sensors/Detectors   * Pass | Drawing Number: | I |  |  |  |  |  |
| 6 | MANUAL CALL POINTS INSTALLED | AS1670.1-2018: An MCP  shall be mounted between 750 mm and 1100 mm above floor level and a clear space of 600 mm shall be provided in a semi-circle in front of the MCP. | C5.10.0 Manual Call Points   * Pass | Drawing Number: | I |  |  |  |  |  |
| 7 | STROBES FITTED OFF | AS1670.1-2018: Check with Design Drawing and/or RCP | C5.2.2 Set Points   * Pass | Drawing Number: | I |  |  |  |  |  |
| 8 | SPEAKERS INSTALLED | AS1670: Check with Design Drawing and/or RCP |  | Drawing Number: | I |  |  |  |  |  |
| 9 | WARDEN INTERCOM PHONES | AS1670.4-2018: The WIP  handset shall be mounted at a height of not less than 1200 mm and not more than 1800 mm above finished floor level. | C6.2.8 Warden Intercom Phones   * Pass | Drawing Number: | I |  |  |  |  |  |
| 10 | SPRINKLER INTERFACES FITTED | AS1670.1-2018: The ‘end-  to-end’ test should include | C5.2.2 Set Points | Drawing Number: | I |  |  |  |  |  |

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|  | OFF | the activation of associated detection devices to confirm that all required functions operate correctly in accordance with the system interface matrix. | * Pass   C5.8.0 Modules Input/Output   * Pass |  |  |  |  |  |  |  |
| 11 | FIRE RATING TO PENETRATIONS CORRECT | AS4072.1-2018: Ensure  correct Test Report is used – refer to FRL requirements on wall selection | N/A | Drawing Number: | I |  |  |  |  |  |
| 12 | LABELS AFFIXED | AS4072.1-2018: The label should be positioned close to the service penetration | N/A | Drawing Number: | I |  |  |  |  |  |
| 13 | ACOUSTIC PENETRATION SEALING | AS4072.1-2018: Sound  proofing sealant may be used depending on dB Level requirements | N/A | Drawing Number: | I |  |  |  |  |  |
| 14 | CABLE TRAY BRACKET SPACING | AS3000-2018: Where a  wiring system is not resting on a continuous surface it shall be supported by suitable means in accordance with Clause 3.3.9 | N/A | Drawing Number: | I |  |  |  |  |  |
| 15 | INSTALLED IN ACCORDANCE APPROVED WORKING DRAWING AND LATEST ARCHITECTURAL | In House QA  Up to Date drawing register  Drawings updated with MPX approved references | N/A | Drawing Number: | I |  |  |  |  |  |